



## **TSA SPECIAL NEEDS PROVISIONS**

It is the intent of the Technology Student Association that all students be provided fair and equal access to the events offered at the National TSA Conference.

TSA acknowledges students with disabilities who are covered by the Individuals with Disabilities Act (IDEA). An Individualized Education Plan (IEP) of Section 504 of the Rehabilitation Act of 1973 provides for a Service Agreement under the Americans with Disabilities Act (ADA).

Specific accommodations mandated by a student's Individualized Education Plan (IEP) or Service Agreement that would not change the essential nature of the event will be allowable in middle school or high school competition. These accommodations may include, but are not limited to, the use of readers, enlarged print, communication devices, change of location for test taking, clarification of instructions, additional time for completion of event or any other applicable accommodation specified in the student's IEP or Service Agreement.

Every student requesting accommodations must complete the Special Needs Accommodation Form provided by National TSA. This form must be signed by a school administrator, TSA advisor and parent. Each competitive event in which the student is planning to compete must be indicated on this form. Once received by TSA, this form will be reviewed by the executive director to determine accommodations requested for students with IEPs or Service Agreements.

Chapter advisors will be notified of the accommodations that will be allowed pending approval of the executive director. Reasonable accommodations will be made on the part of National TSA to ensure that each activity is accessible to every student. In order to enable National TSA to better meet the needs of a student requesting accommodations, please be sure to follow the guidelines below:

1. Complete TSA event registration by the deadline for the national conference.
2. Complete one Special Needs Form per student stating the specific accommodations required for each event in which the special needs student will compete. The form is available from National TSA.
3. Completed forms must be received by midnight on May 31, 2012 at the national TSA office: 1914 Association Drive, Reston, VA 20191 or fax to 703/758-4852. Be sure to include ALL necessary signatures. The signature of the school administrator will validate the existence of a current IEP or Service Agreement. Should you have any questions or concerns, please contact Dr. Rosanne White, Executive Director at [rwhite@tsaweb.org](mailto:rwhite@tsaweb.org) or 703/860-9000.

In compliance with the Americans with Disabilities Act (ADA), TSA provides the services of a sign language interpreter for the hearing impaired for the General Sessions, if it is requested prior to the conference. Anyone with special needs requiring assistance of this kind, or for any other disability, is asked to notify the National TSA office in writing by May 31, 2012.